

IAOC Report to the ISOC Board of Trustees - October 2006

Lucy Lynch - IAOC Chair (llynch@civil-tongue.net)

Overview

First and foremost, the IAOC would like to thank ISOC for their continuing support, not just of the IETF standards process, but for the work of the IASA. Your willingness to participate in the process of restructuring as it is outlined in BCP 101, "Structure of the IETF Administrative Support Activity (IASA)", and to adhere to the principles set down by the IETF community have made this a great partnership. The details of contacting and budgeting may seem mundane to some, but the real work of the IETF depends upon good management and robust support. We appreciate your efforts on our behalf.

The composition of the IAOC is dictated by BCP 101 and includes a mix of role based members (the IAB Chair, the IESG Chair, and the ISOC President and CEO) and appointees (1 IAB, 1 IESG, 1 ISOC, 2 NomCom). While this composition insures that those in leadership are closely involved in the process, it also means that many members have multiple commitments. With the signing of the IETF Trust late last year, we also folded the duties of IETF Trustees into our process. Our current operating mode includes bi-weekly IAOC tele-chats, a monthly IETF Trust tele-chat, and several smaller sub-committees (Meeting Planning, RFC Editor RFP, Budget, Evaluation) which meet as needed. The IAOC holds regular public office hours at IETF meetings as well as IAOC or IETF Trust face to face meetings. We had also been reporting to the IETF community in Plenary but (I think this is good news) have been urged to move to a written report instead. We continue to work to fine tune our process as everyone's time is at a premium and the work load remains high.

The IAOC meet for a two day retreat at the end of May to discuss current and future work and to set our high level goals for the rest of the year. Major topics included budgeting, NSS contract monitoring, the RFP for RFC Editor services, the IANA Service Level Agreement and forward planning for regularizing the ICANN/IANA relationship, IETF Trust issues, and the future of IETF meetings. The IAOC also worked with our IAD (Ray Pelletier) to set goals through the end of 2006 and completed Ray's first annual review.

Recent Projects:

- IANA SLA (one year agreement, in process)
- RFC Editor RFP
 - RFP published 7/31/06
 - Submissions closed 9/1/06 and the IAOC accepted three proposals
 - Evaluation of proposals completed.
 - Contract negotiations with a preferred vendor in process

- NSS Contract Review (6 month review)
- Budget Development
 - continuing work on our revenue and indirect support models
- Meeting Planning
 - venues and hosts selected (68/69/71)
 - Asian meeting (70) negotiations still under way
 - Multi-year Hotel Contract
- Cisco equipment donation

Many of these items fall into the “regularizing relationships” category. Our goal this year has been to establish the ground-rules in all of our contracting relationships that will allow us to achieve a steady operating state. This year has also been dedicated to getting out in front of two of our major logistical challenges: budgeting and meeting planning. These two items are tightly coupled as meetings provide a source of basic revenue and also represent a major expense, both in real dollars and in indirect support provided by the host organization. The IAOC Meeting Planning Committee has spent a great deal of time and effort examining the past hosting model, our current costs, and the requirements of both the IETF community and potential meeting sponsors. We have developed several new scenario's for meeting support and will be testing these in up coming meetings.

When our secretariat services moved from ForeTec to NSS, we had just one meeting planned. Both the IAD and NSS staff have worked very hard to change this potentially dangerous situation and we now have firm commitments for both hotels and sponsorship for meeting into 2008. We do not have a firm commitment for the Fall 2007 meeting (70) which was planned as an Asian area meeting, but staff are actively pursuing leads. NSS staff also helped us secure a multi-year contract (at very favorable rates) with a major hotel chain which in addition to reducing costs makes site selection much easier.

One item to note, the IAOC received a generous offer from Cisco Systems to make a donation of much needed equipment for IETF meeting network support in lieu of their annual ISOC Platinum Membership contribution. After consulting with the core NOC volunteer staff the IAOC strongly recommended that the offer be accepted.

Looking Forward:

- IAOC Planning Retreat (January)
- Issue RFP for Secretariat Services effective for 2008
- Regularizing the ICANN/IANA relationship per BCP 101
- Testing new host and support models (meetings)
- Work with the IAB and the IETF community to better define our publishing model.
- The NomCom cycle in March will bring changes in membership

A personal note: as many of you already know, I have accepted a position with ISOC and will begin my new job November 27, 2006. After some discussion with members of the IAOC, IAB and IESG, I have agreed to continue with the IAOC until the March 2007 meeting (the end of my appointed term). I will, of course, recuse myself from any decisions that might pose a conflict of interest and I will be stepping down from the IAOC at the Prague meeting.

My time with the IAOC has been challenging, entertaining, occasionally exasperating, and ultimately very rewarding. I would encourage everyone in the IETF community to take their turn participating in these all important "housekeeping" issues.

The IETF Trust

In our first year of operation the Trustees have been focused on the following:

- The transfer and disposition of assets from CNRI
 - development of a documents retention policy
 - archival storage for physical and digital assets
- On going quarterly transfers of IPR from ISOC
 - 'RFC 3978 Update to recognize the IETF Trust' published as RFC 4748
- Development of Policies for the use of IETF Trust assets
 - [FAQ for reproduction of RFCs](#)
 - [FAQ for use of the IETF acronym and logo](#)

The update of RFC 3978 should be of particular interest to ISOC as this document updates RFC 3978 "IETF Rights in Contributions" to recognize that the IETF Trust is now the proper custodian of all IETF-related intellectual property rights. This document has been published as RFC 4748 and the quarterly transfers of recent IPR from ISOC to the IETF Trust will no longer be needed. There are some mechanical issues to be worked out in terms of when and how the change takes effect (setting a flag day) and members of the IPR WG, the Tools Team and RFC Editor staff are working together to make this happen. Publication of this document closes the loop on commitments made at the signing of the Trust and represents a major milestone in the IETF restructuring process.

See: <ftp://ftp.rfc-editor.org/in-notes/rfc4748.txt>

Web Sites and Mailing Addresses:

IETF Administrative Support Activity (IASA): <http://iaoc.ietf.org/>

Mailing Address: iaoc@ietf.org

IETF Trust Workspace: <http://trustee.ietf.org/>

Mailing Address: trustees@ietf.org