

ISOC Chapter/Member Project Funding Program

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GENERAL

Applications for Phase 4 (2006, Fall Round) may be submitted from September 15th, 2006, until 23:59 (UTC) on Tuesday, October 17th, 2006.

Applications closed now

- **Background:** The Internet Society provides leadership in addressing issues that confront the future of the Internet. In pursuing these goals, ISOC works through its members, chapters and staff to ensure the global reach of this effort. To help ensure this outreach continues, ISOC's Board of Trustees established a program in 2005 to be dedicated to making funds available to ISOC Chapters and Members as they pursue ISOC's mission and goals in their many differing local conditions. This program, which will be evaluated annually by ISOC's Board, is administered as set forth here.
- **Objective:** This Program is funding for projects nominated by members of the ISOC community which are reviewed and accepted by the Project Funding Review [Committee](#).
- **Scope:** This Project Funding Program is open to the creativity and imagination, both of considerable range, of the ISOC Community. The only parameters of the Program are the [Criteria](#).
- **Eligibility:** Persons and entities entitled to apply for funds under this Program are only those Chapters of the Internet Society who are Chapters in good standing as of the date of application and who remain in such standing throughout the funding schedule of their project proposal, should it be accepted for funding. In addition, the Committee may entertain applications from, and make awards to, project proposals by Individual Members of the Internet Society, in good standing as mentioned before, in those cases where the project proposal is of unusual note or interest to ISOC.
- **Funding:** The amount of funding set aside by the ISOC Board each year, if any, will be announced as soon after it is approved by the Board as is reasonably possible. The decision will normally be made as part of the ISOC Budget process late in the calendar year for the following year's projects. This announcement will be made in the ISOC monthly newsletter, in mailings to various ISOC constituencies (e.g. ISOC Members and ISOC Chapters' delegates) as well as being posted on the ISOC website. In the second year of the Program, 2006, the funds set aside are US\$200,000 and any one Project may be eligible for an award of up to US\$10,000. Such funding by ISOC is expected to be up to 50% of the cost of the Project being proposed and other partners/funding sources are expected to participate. This program will normally operate with funds being dispersed in two or more stages as the Project progresses. It is, however, understood that some Projects may not be able to begin until some funding has been released and the Committee will take that into account as warranted.

Confirmation of payment, receipts as appropriate, or other indicia of the use of funds may be required as part of the reporting process. All reasonable efforts will be undertaken to transfer funds in a manner so as to legally and appropriately diminish the potential effect of government or banking charges.

- **Schedule:** The amount set aside by the Board for funding under this program each year, should such an amount be so provided, shall be divided into two funding periods of equal size. In 2006, the periods shall be as close to this schedule as possible:
 - - First round of applications due between April 25th and May 31st (not later than 16:00 GMT), 2006, and awards announced by June 30th, 2006.
 - Second round of applications due between September 15th and October 17th, 2006, and awards announced by November 17th, 2006.

Applications for funding under this Program which are not approved for funding will not be carried forward for consideration under subsequent funding periods but this does not preclude the applicant from re-submitting any such application. The awards announcement dates are approximate and depend in part on the number and complexity of the applications.

- **Approval Process:** The Project Funding Committee has been established by the Board to review and act upon requests for funding. The Committee will be chaired by the ISOC Membership Director, or other designee of the ISOC CEO, who will be assisted by policy and education staff and invited experts as needed. The Committee will include up to two other ISOC staff members as chosen by the ISOC CEO and members of the Board of Trustees as appointed by the Board of Trustees from time to time (the Board will assign at least three such members and these members may be any member of the Board of Trustees). The ISOC website will post the names and backgrounds of the current Committee. The Committee may seek expert assistance as and when it considers that prudent but voting on proposals will only be by the Committee itself. The approval process will normally be guided by a series of preferences which can be seen under Other Criteria.
- **Monitoring/Program Evaluation:** The Project leader of any funded project will be expected to make monthly or quarterly status reports to the Committee as may be agreed with the Committee and as is reasonable for the type of Project so funded. These reports will address use of funds, performance to goals, outcomes achieved, problems encountered and other information useful to evaluate the benefit of the Project and to inform ISOC and its members and chapters of the outcomes and merits of such a Project. A final report, including a final disposition report of funds received, shall issue from the leader within 30 days after conclusion of the Project.
- **Languages:** It is preferred that all applications, reports and other correspondence with the Committee be in English. French or Spanish language will be accepted if English is not possible.

- **IPR - Note Well:** Intellectual Property Rights (IPR), if any, arising from the Project funded under this Program or otherwise by ISOC will reside in a 'commons' area for the unrestricted use, benefit and welfare of Internet users worldwide. If such an arrangement is not feasible then ISOC (including all its past and present members, chapters, officers, trustees, volunteers and employees) shall not have less than a free, perpetual and irrevocable license to use, develop, distribute and exploit all such IPR as and how it/they so desire.
- **Committee Action.** It is understood that questions will arise that are not specifically addressed by these provisions and in such cases the Committee is expected to exercise its best judgment and prudence to achieve the aims of this ISOC Program and report to the Board annually on any matters for which the Committee seeks clarification.
- **Questions:** Questions regarding any facet of this Program should be addressed to projects@isoc.org.

CRITERIA

Mandatory Criteria

1. A Complete Project Proposal is to include:
 - a. a comprehensive project description;
 - b. a statement describing the expected benefit to the Internet community;
 - c. the Project leader fully identified with contact points included;
 - d. an indication of the expected outcome/result clearly stated;
 - e. a project schedule identified to completion;
 - f. the partnering individuals/organizations identified fully;
 - g. key phases identified with metrics to review progress/success identified;
 - h. financial details specified (not less than identity and commitment of other funding sources, funds transfer information as approved by ISOC and other information reasonably requested).
2. The application is to be submitted via the ISOC website. There is no limit to the number of Project proposals that may be submitted.
3. The Project must be consistent with ISOC mission and goals.
4. The Project may not be a commercial endeavor subject to taxation.
5. The Project leader(s) must agree to share the knowledge, experience and outcomes with the ISOC community at large and must indicate how it plans to do so.
6. The Project leader(s) and participants must agree to give ISOC credit as follows when making public statements about the Project - "This Project was funded in part by a grant from the Internet Society."
7. Incomplete applications will be rejected.

Other Criteria

1. Preference will be given first to multi-chapter projects, then to chapter projects and then to individual member projects.
2. Preference will also be given to Projects that are not a part of, or intended to become, annual or other recurring events in the absence of a clear showing how such funding will be advantageous to furthering the ISOC mission and goals in the particular case under application. Funding of any one such event is no indication of future funding, each application standing on its own merits as of the time of application.
3. Preference will also be given to Projects where the labor to be applied to the project is accomplished on a volunteer basis or on a basis of labor rates that are lower than the applicable norm in the area for the service.
- 2.4. Only those projects approved by the Committee will be funded.
- 3.5. The Committee will be guided by what project proposals are in the best interests of the overall ISOC community and preference will be given to Project proposals consistent with expressed strategic priorities made by the Board for that year.
- 4.6. In the year 2006 the Board has set the following as areas of strategic priorities for the Committee to use in evaluating project proposals:
 - 5.7.
 1. Maintenance and evolution of effective administrative processes necessary for operation of the global Internet and this, in particular, specifically includes projects supporting capacity building and education focused activities, especially those capable of transferability, i.e. they could easily be adopted by other Chapters/stakeholders as, for example, a best practices template.
 2. Education and research related to the Internet and internetworking.
- 6.8. The Committee need not expend all available funds if it finds insufficient project proposals to do so in accordance with these criteria.